Welcome to IT intro at BG
IT Services at BG

- Create a personal password
- Student Wifi
- Lectio
- WebPrint
- SMS Service
- Office 365
- IT Guides
Create a personal password

- Connect to the open network BG Open
- Open your browser and to go UMS.BIRKE-GYM.DK
- You can change language in the top right corner
- Click Change password
- Your username is your unillogin-username and your initial password is Birke123
- Requirements for password:
  - 8-16 figures
  - At least one upper-case letter
  - At least one number
Create a personal password

When you have changed your password, your new personal password is used the following places – along with your unilogin-username:

- Lectio
- Student WiFi
- Webprint
- Dit Unilogin
- Office 365
- SMS tjenesten
Now you need to login to the Student network with your unilogo-username and your new personal password.

If your get prompted for a certificate you need to click yes og connect
Lectio

- For Lectio you will need to login with your unilogin-username and new password.
- You can find Lectio through BG’s website under Værktøj.
Print (PaperCut)

- IMPORTANT!
  Bookmark this link
  HTTP://10.3.0.209:9191
- Associate your studentcard with the printers.
- Guides can be found at ELEV.BIRKE-GYM.DK
- Printer locations: Music, Flex area and at the boarding school.
SMS services

- HTTP://UMS.BIRKE-GYM.DK
- Here you need to sign up for the SMS service, to receive schema changes on your phone.
- You can also get your password sent to your phonenumber if you forget it. Just send the text PASSWORD to 29 17 10 52
Office 365

- HTTP://PORTAL.OFFICE.COM
- Username: Unillogin+@birke-gym.dk
  Ex. danl034j@birke-gym.dk
- Password: your new personal password
IT Guides: ELEV.BIRKE-GYM.DK

- Bookmark ELEV.BIRKE-GYM.DK as a favorite in your browser.
- At ELEV.BIRKE-GYM.DK you can find guides for the IT services at BG, ex. How to associate your studentcard with the printer or how to install TI Nspire on your computer.
- You also get help from the IT Office in room B11,5.